



# CHELTENHAM

## BOROUGH COUNCIL

### Notice of a meeting of Audit Committee

**Wednesday, 25 July 2018**  
**6.00 pm**  
**Pittville Room, Municipal Offices**

<b>Membership</b>	
<b>Councillors:</b>	Steve Harvey (Chair), David Willingham (Vice-Chair), Victoria Atherstone, Matt Babbage, Jonny Brownsteen, Jo Stafford and Tony Oliver

The Council has a substitution process and any substitutions will be announced at the meeting

### Agenda

<b>1.</b>	<b>APOLOGIES</b>	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3.</b>	<b>MINUTES OF THE LAST MEETING</b> To approve the minutes of the last meeting held on 24 <sup>th</sup> April 2018.	(Pages 3 - 12)
<b>4.</b>	<b>PUBLIC QUESTIONS</b> These must be received no later than 12 noon on the fourth working day before the date of the meeting.	
<b>5.</b>	<b>ANNUAL INTERNAL AUDIT OPINION 2017/18</b> South West Audit Partnership	(Pages 13 - 46)
<b>6.</b>	<b>ANNUAL AUDIT FEE LETTER FOR 2018/19</b> Grant Thornton	(Pages 47 - 50)
<b>7.</b>	<b>DRAFT AUDIT FINDINGS REPORT - ISA260 INCLUDING FINANCIAL RESILIENCE</b> Grant Thornton (Final Report to Follow)	(Pages 51 - 92)
<b>8.</b>	<b>STATEMENT OF ACCOUNTS (2017/18) (INC. LETTER OF REPRESENTATION)</b> Finance Manager & Deputy Chief Finance Officer (Statement of Accounts to Follow)	(Pages 93 - 96)

9.		<b>AUDITING STANDARDS - COMMUNICATING WITH THE AUDIT COMMITTEE</b> Section 151 Officer	(Pages 97 - 114)
10.		<b>WORK PROGRAMME</b>	(Pages 115 - 118)
11.		<b>ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION</b>	
12.		<b>DATE OF NEXT MEETING</b> 19 <sup>th</sup> September 2018.	

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